

PAT & TSK USAGE FORM WEEKEND & HOLIDAY USAGE

| THE BEST IS YET TO BE | |
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PAT & TSK USAGE FORM WEEKEND & HOLIDAY USAGE

| Venue | : PAT | | TSK | | Date | : | | Venue | : PAT | | TSK | Date : | | | |
|---|-------|----|------|--|---------------|---------------------|---|---|---|-------|--------------|---------------|---------------|----|--|
| Purpose of Usage | : | | _ | | Usage Date | : | | Purpose of Usage | : | | | Usage Date : | | | |
| Person in Charge | : | | | | Usage Time | : | | Person in Charge | : | | | Usage Time : | | | |
| Equipment & Properties Required | | | | | | | | | Eq | uipme | nt & Propert | ies Required | | | |
| AC | Yes | No |] | | Lighting | Yes | No | AC | Yes | No | | Lighting | Yes | No | |
| Control Room | | | | | PC Lighting | | | Control Room | | | | PC Lighting | | | |
| Backstage | | | | | Stage LED | | | Backstage | | | | Stage LED | | | |
| | | | _ | | House Light | | | | | | | House Light | | | |
| Audio | Yes | No | | | Spotlight | | | Audio | Yes | No | | Spotlight | | | |
| Mixer & Amp | | | | | | | - | Mixer & Amp | | | | , | | | |
| Podium Mic | | | | | Multimedia | Yes | No | Podium Mic | | | | Multimedia | Yes | No | |
| Wireless Mic | | | Qty: | | PC Multimedia | | | Wireless Mic | | | Qty: | PC Multimedia | | | |
| Condenser Mic | | | Qty: | | Projector | | | Condenser Mic | | | Qty: | Projector | | | |
| Body Mic | | | Qty: | | | | | Body Mic | | | Qty: | | | | |
| Important notes : | | | | | | | | Important notes : | | | | | | | |
| - All equipments and properties must be returned to the original place. | | | | | | | | - All equipments an | - All equipments and properties must be returned to the original place. | | | | | | |
| - Make sure all lights, audio system and equipments, PC and AC turned off before leaving the venue. | | | | | | | • | Make sure all lights, audio system and equipments, PC and AC turned off before leaving the venue. | | | | | | | |
| - This form must be approved 2x24 hours prior to usage of venue | | | | | | - This form must be | - This form must be approved 2x24 hours prior to usage of venue | | | | | | | | |
| and submitted to the PAT/TSK operator. | | | | | | and submitted to | and submitted to the PAT/TSK operator. | | | | | | | | |
| - Teacher should acccompany the students when they are in the PAT/TSK. | | | | | | - Teacher should ac | - Teacher should accompany the students when they are in the PAT/TSK. | | | | | | | | |
| Requested by : Approved by : | | | | | | | | <u>Requested l</u> | Requested by : | | | | Approved by : | | |